



APPLICATION FOR ADMISSION MALAYSIAN STUDENT

FORM NO: RSDHCO/ADM/244

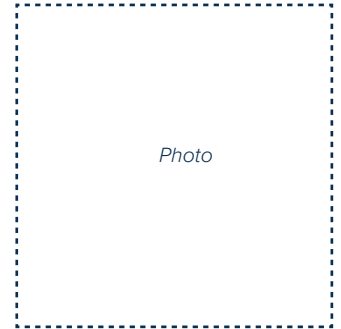
Please read Section 6 before completing the form and ensure that the form is completed correctly.

SECTION 1 : PRELIMINARY INFORMATION

Please complete in **BLOCK LETTERS** & tick (✓) where applicable

Course :

Intake : Month :



MODE OF PAYMENT

Financial Information Self-paying Eligible to apply PTPTN Will apply for loan Sponsored :

Do you have any outstanding education loan? YES NO

If yes, please state from which organization :

STUDENT NUMBER

(For office use only)

SECTION 2 : PERSONAL INFORMATION

Name (as per NRIC/Passport) :

NRIC / Passport No. :

Place of Birth : Age :

Nationality : Race :

Date of Birth :

Gender : Male Female

Marital Status : Single Married

Current Address :

..... Postcode :

Contact No. : (M) Email :

Permanent Home Address :

..... Postcode :

Contact No. : (H)

SECTION 3 : PARENT / GUARDIAN INFORMATION

Parent / Guardian's Name :

Relationship :

Company Name & Address :

Postcode :

Occupation : Mobile No. :

(Include Country & Area code)

Monthly Household Income : Below RM 4,000 Below RM 10,000 Above RM 10,000

SECTION 4 : ACADEMIC / PROFESSIONAL QUALIFICATIONS

Please list all School / College / Professional qualifications that you have taken from age 16 and their results.

Date of Examination	Name of Examination	Name of School/College	Results

Please give details of any English Language qualifications you have obtained e.g. IELTS or TOEFL

Date of Examination	Name of Examination	Results

Accommodation Preference : Required Not Required

SECTION 5 : DECLARATION

I confirm that, to the best knowledge, the information provided in this form is correct and complete. I have read and understood the instructions clearly and abide to all the terms and conditions as stipulated in Section 6. I acknowledge that Ramsay Sime Darby College reserves the right to vary or reserve any decision regarding admission made on the basis of incorrect or incomplete information.

I agree :

- 1.1 that I have read, understood and will abide by the conditions of enrolment / application.
- 1.2 to make all necessary payments due to the College within specified dates in respect of the programme enrolled.
- 1.3 to allow College to use my personal information in order to carry out its responsibilities in my personal and/or academic interest as a student. The scope usage of this information may include publishing of examination results, the award of a prize, scholarship, clinical/industrial/job placement or otherwise. The information may be disclosed to my parents/guardian, relevant Hospital/Sponsoring body Directors (and any person delegated by them) and regulatory authorities where necessary.
- 1.4 that if I do not fulfill PTPTN's conditions, I will not be eligible to apply for PTPTN loan.
- 1.5 that if I have existing PTPTN loan, I will not be eligible to apply for PTPTN loan for a study programme of a same level and I will pay my fee using my own money.

Applicant's Signature

Date :

Parent / Guardian's Signature (for student under the age of 18)

Date :

SECTION 6 : TERMS & CONDITIONS

1. Enrolment will be subject to the student clearing his/her medical examination and full payment of the registration fee.
2. A full settlement of the first fees as specified in the Fee Schedule is required prior to the commencement of the semester.
3. All payments are to be made in the form of cash (RM), Bank Draft or crossed cheque made payable to "**Ramsay Sime Darby Healthcare Educational Services Sdn. Bhd.**" alternatively, you may bank in the registration fee to our company account : **CIMB Account No. - 800 2607 658** and fax/email us the bank-in slip at **03-3362 0110** - with your full name and NRIC number indicated on the slip.
4. Pre-Registration / Registration fee is non-refundable nor transferable.
5. Fees paid are neither refundable nor transferable except in circumstances set out below and by submitting a Refund Form.
 - a. If the student withdraws within the **FIRST WEEK** of the semester, an amount not exceeding 70% of the Tuition Fee and Resource Fee for that semester is refundable.
 - b. If the student withdraws within the **SECOND WEEK** of the semester, an amount not exceeding 50% of the Tuition Fee and Resource Fee for that semester is refundable.
 - c. There will be no refund if the student withdraws **AFTER** the second week of the semester.
 - d. However, if a student is asked to leave the programme before 2nd week of the semester because he/she is deemed unfit after the medical examination, he/she is eligible for a full refund of all fees paid.
 - e. Any advanced fee paid for the following semester is eligible for a full refund.
 - f. There shall be no refund if a student is expelled from the College due to an academic misconduct or disciplinary behaviour.
6. Students approved for the Credit terms will be subjected to the following conditions:-
 - a. If a student withdraws within the **FIRST** week of the semester, the student must pay 30% of the Tuition and Resource Fee for that semester.
 - b. If a student withdraws within the **SECOND** week of the semester, the student must pay 50% of the Tuition and Resource Fee for that semester.
 - c. The student must pay full semester fees if withdraws **AFTER** the second week of the semester.
 - d. However, if a student is asked to leave the programme before 2nd week of the semester because he/she is deemed unfit after the medical examination, he/she could appeal to be excluded from payment of current semester Tuition fee.

SECTION 6 : TERMS & CONDITIONS

7. The College reserves the right to use your personal information in order to carry out its responsibilities towards your personal and/or academic interest as a student. The scope of usage of this information may include but not limited to the Registration with and reporting to Ministry of Higher Education (MOHE), Malaysian Qualification Agency (MQA), and any other relevant authorities; Admission, registration and examination; Processing and Notification of Results; Financial Aid-Loan and Scholarship / Sponsorship purposes; Clinical / Industrial Placement; Career Placement; Registration to College Alumni; Analytics as required by governmental bodies or other agencies; Insurance and medical purposes; Research, surveys and auditing.

DISCLAIMER

The College provides assistance to students, without obligation, to obtain financial aid for their studies. Students who have received PTPTN loan through previous colleges / universities but have left or have not completed their course, are required to terminate the contract and make full payment with PTPTN before a new application can be made.

SECTION 7 : ADMISSION PROCEDURE

Please attach the following when you submit your application. Please tick (✓)

	Check List	For Office use
1. Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2. Registration Fee Cheque should be made payable to : RAMSAY SIME DARBY HEALTHCARE EDUCATIONAL SERVICES SDN BHD	<input type="checkbox"/>	<input type="checkbox"/>
3. Certified copies of Academic Results relevant to entry requirements	<input type="checkbox"/>	<input type="checkbox"/>
4. Proof of English Language Proficiency e.g. IELTS or TOEFL (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
5. Photocopy of Identity Card (NRIC)	<input type="checkbox"/>	<input type="checkbox"/>
6. 8 Passport sized photographs with name & NRIC No. written on the reverse	<input type="checkbox"/>	<input type="checkbox"/>

FOR OFFICE USE ONLY

Application Accepted Full Offer Conditional Offer

Semester Admitted 1 2 3 4 5 6

Finance Self paying Eligible to apply PTPTN Sponsored

Eligible for Bursary / Discount

Conditions

Exemptions

English Requirements

Remarks

Counselled by
Name in full Date

Enrolled by
Name in full Date

Please send the completed form to :

RAMSAY SIME DARBY HEALTHCARE COLLEGE DK070(B)

Setia Alam Campus

Level 12 - 16, Top Glove Tower, 16, Persiaran Setia Dagang, Setia Alam, Seksyen U13, 40170 Shah Alam, Selangor D.E.

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