



APPLICATION FOR ADMISSION **MALAYSIAN STUDENT**

Please read Section 6 before completing the form and ensure that the form is completed correctly.

SECTION 1 PRELIMINARY INFORMATION

1) Please complete in **BLOCK LETTERS** 2) Tick (✓) where applicable

Course			
Semester		Intake	



How do you know about us?

Advertisement
 Open Day
 Walk-Ins
 School Activity
 Education Fair: _____
 Introduced by family/friends
 Telemarketing
 Website/ FB
 Others: _____

Mode of Payment

Financial Information
 Self-paying
 Eligible to apply PTPTN
 Will apply for loan
 Sponsored : _____
 Do you have any outstanding education loan?
 Yes
 No
 If yes, please state from which organization: _____

Student No.

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 *for office use only

SECTION 2 PERSONAL INFORMATION

Name <i>(as per IC/Passport)</i>																				
IC / Passport No																				
Place of Birth					Nationality															
Race					Religion															
Date of Birth					Marital Status	<input type="radio"/> Single <input type="radio"/> Married														
Gender	<input type="radio"/> Male <input type="radio"/> Female				Age															
Current Address <i>*Please do not provide P.O box address</i>	_____ _____ _____																			
															Postcode					
Telephone No.					Email															
Permanent Home Address <i>*if not same as above</i>	_____ _____ _____																			
															Postcode:					
Telephone No.					Email															

SECTION 3**PARENT/GUARDIAN INFORMATION**

Parent / Guardian's Name																						
Relationship																						
Company Name & Address																						
																			Postcode			
Occupation											Mobile No											

Country / Area Code

 Monthly Household Income: Below RM4,000 Below RM10,000 Above RM10,000
SECTION 4**ACADEMIC / PROFESSIONAL QUALIFICATIONS**

Please list all School / College / Professional qualifications that you have taken from Age 16 and their results.

Date of Examination	Name of Examination	Name of School / College	Results

Please give details of any English Language qualifications you have obtained e.g. IELTS or TOEFL

Date of Examination	Name of Examination	Results

 Accommodation Preference: Required Not required
SECTION 5**DECLARATION**

I confirm that, to the best knowledge, the information provided in this form is correct and complete. I have read and understood the instructions clearly and abide to all the terms and conditions as stipulated in Section 6. I acknowledge that Ramsay Sime Darby College reserves the right to vary or reserve any decision regarding admission made on the basis of incorrect or incomplete information.

I agree :

- 1.1 that I've have read, understood and will abide by the conditions of enrolment / application
- 1.2 to make all necessary payments due to the College within the specified dates in respect of the programme enrolled.
- 1.3 to allow College to use my personal information in order to carry out its responsibilities in my personal and/or academic interest as a student. The scope of usage of this information may include the publishing of examination results, the award of a prize, scholarship, clinical/industrial/job placement or otherwise. The information may be disclosed to my parents/guardian, relevant Hospital/Sponsoring body Directors (and any person delegated by them) and regulatory authorities where necessary.
- 1.4 that if I do not fulfill PTPTN's conditions, I will not be eligible to apply for PTPTN loan.
- 1.5 that if I have existing PTPTN loan, I will not be eligible to apply for PTPTN loan for a study programme of a same level and I will pay my fee using my own money.

Applicant's Signature

Date:.....

Parent / Guardian's Signature (for student under the age of 18)

Date:.....

SECTION 6 TERMS AND CONDITION

1. Enrolment will be subject to the student clearing his/ her medical examination and full payment of the registration fee.
2. A full settlement of the first semester fees as specified in the Fee Schedule is required prior to the commencement of the semester.
3. All payments are to be made in the form of cash (RM), bank draft or crossed cheque made payable to "Ramsay Sime Darby Healthcare Educational Services Sdn. Bhd." alternatively, you may bank in the registration fee to our company account: CIMB Account No. 8002607658 and fax to us the bank slip at 03-5191 1357 (with your full name and ic no. indicated on the slip).
4. Pre-Registration / Registration fee is non-refundable nor transferable.
5. Fees paid are neither refundable nor transferable except in circumstances set out below and by submitting a Refund Form.
 - a) If student withdraw within the first week of the semester, an amount not exceeding 70% of the Tuition fee and Resource Fee for that semester is refundable.
 - b) If student withdraws within the second week of the semester, an amount not exceeding 50% of the Tuition fee and Resource Fee for that semester is refundable.
 - c) There will be no refund if the student withdraws after the second week of the semester.
 - d) However, if a student is asked to leave the programme before 2nd week of the semester because he/she is deemed unfit after the medical examination, he/she is eligible for a full refund of all fees paid.
 - e) If student is required to serve in National Service because his/her request for deferral was rejected, he/she is eligible for a full refund of all fees paid.
 - f) Any advanced fee paid for the following semester is eligible for a full refund.
 - g) There shall be no refund if a student is expelled from the College due to academic misconduct or disciplinary behaviour.
6. Students approved for Credit terms will be subjected to the following conditions:
 - a) If student withdraw within the first week of the semester, students must settle 30% of the Tuition fee and Resource fee for that semester.
 - b) If student withdraw within the second week of the semester, students must settle 50% of the Tuition fee and Resource fee for that semester.
 - c) Student must pay full semester fees if the student withdraws after the second week of the semester.
 - d) However, if a student is asked to leave the programme before 2nd week of the semester because he/she is deemed unfit after the medical examination, he/she could appeal to be excluded from payment of current semester Tuition fee.
 - e) If a student is required to serve in National Service because his/her request for deferral was rejected, he/she will not be charged for current semester Tuition fee.
7. The College reserves the right to use your personal information in order to carry out its responsibilities towards your personal and/ or academic interest as a student. The scope of usage of this information may include but not limited to the Registration with and reporting to Ministry of Higher Education (MOHE). Registration with and reporting to MOHE, Malaysian Qualification Agency (MQA), and any other relevant authorities; Admission, registration and examination; Processing and Notification of Result; Financial Aids-Loan and Scholarship/Sponsorship purposes; Clinical/ Industrial Placement; Career Placement; Registration to College Alumni; Analytics as required by governmental bodies or other agencies; Insurance and medical purposes; Research, surveys and auditing.

DISCLAIMER

The college provides assistance to students, without obligation, to obtain any financial aid for their studies. Students who have received PTPN loan through previous colleges / universities but have left or have not completed their course, are required to complete their course with full payment to PTPN before any application can be made.

SECTION 7

ADMISSION PROCEDURE

Please attach the following when you submit your application. Please tick (✓)

	Check List	For Office Use
1 Completed Application Form	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2 Registration Fee of RM450 Cheques should be made payable to: <u>RAMSAY SIME DARBY HEALTHCARE EDUCATIONAL SERVICES SDN. BHD</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Certified copies of Academic Results relevant to entry requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4 Proof of English Language Proficiency e.g IELTS or TOEFL, (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5 Photocopy of Identity Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6 8 Passport size photographs with name written on the reverse	<input type="checkbox"/>	<input checked="" type="checkbox"/>

FOR OFFICE USE ONLY

Application Accepted Full Offer Conditional Offer

Semester Admitted 1 2 3 4 5 6

Finance Self Paying Eligible to apply PTPTN Sponsored

Conditions _____

Exemptions _____

English Requirements _____

Remarks _____

Counselled by _____ Date _____
Name in Full *Date*

Enrolled by _____ Date _____
Name in Full *Date*

Please send the completed form to :

Ramsay Sime Darby Healthcare College DK070 (B)

Centre Point Business Park, Jalan Tanjung Keramat 26/35, Seksyen 26, 40400 Shah Alam, Selangor Darul Ehsan, Malaysia.

T: 603-5191 2121/1346

F: 603-5191 1357

E: sime-darby-college.student@ramsaysimedarbyhealth.com

W: www.ramsaysimedarbycollege.edu.my